



# MENTOR & MENTEE AGREEMENT FORM

The following agreement is made between \_\_\_\_\_ and \_\_\_\_\_. We are voluntarily entering into this mentoring relationship which we both want to be a productive and rewarding experience. To minimize the possibility of confusion, we have agreed to the following:

## **Confidentiality**

All information and content shared between the Mentor and Mentee shall be confidential unless express permission is given.

## **Meetings**

The Mentee and Mentor will meet and talk at least \_\_\_\_\_ and at a place that is mutually agreed upon. Meeting times, once agreed, should not be cancelled unless this is unavoidable. Meetings that are cancelled should be rescheduled.

## **Length of Relationship**

Mentoring relationships vary in length depending on circumstances. Our goal is to maintain our relationship for \_\_\_\_\_. The relationship will end on \_\_\_\_\_. The Mentee or Mentor can end the relationship at any time or renew the relationship at the end of the term specified in this agreement. If a mentor-mentee relationship is renewed, the mentee will submit a new mentor-mentee agreement to the NE AMCP Board ([Northeast@amcp.org](mailto:Northeast@amcp.org)). If a mentor-mentee relationship is cancelled, the mentee will notify the NE AMCP Board at [Northeast@amcp.org](mailto:Northeast@amcp.org).

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Mentee Name & University Name

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Mentor Name

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Date

**Please submit the completed Mentor-Mentee Agreement to the NE AMCP Board at [Northeast@amcp.org](mailto:Northeast@amcp.org)**