## **CA AMCP Mentor-Mentee Agreement**

The following agreement is made between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. We are voluntarily entering into this mentoring relationship which we both want to be a productive and rewarding experience. To minimize the possibility of confusion, we have agreed to the following:

##### Confidentiality

All information and content shared between the Mentor and Mentee shall be confidential unless express permission is given.

##### Meetings

The Mentee and Mentor will meet and talk at least \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and at a place that is mutually agreed upon. Meeting times, once agreed, should not be cancelled unless this is unavoidable. Meetings that are cancelled should be rescheduled.

Annual Mentor-Mentee Matching occurs in August

The Mentee or Mentor can end the relationship at any time or renew the relationship at the end of the term specified in this agreement. If a mentor-mentee relationship is renewed, the mentee will submit a new mentor-mentee agreement to the CA AMCP Board (california@amcp.org). If a mentor-mentee relationship is cancelled, the mentee will notify the CA AMCP Board at california@amcp.org.

Mentee Name Mentor Name

Date

##### Please submit the completed Mentor-Mentee Agreement to the CA AMCP Board at california@amcp.org