

Midwest AMCP Call for Nominations

The following board positions are up for election:

- **President Elect** (1 Year Term) – 1 open position: The President-Elect, in the absence of the President, presides at meetings and shall advance the purposes of the Affiliate by promoting the work of the Affiliate as performed by its several officers and committees. This is a 3 year time commitment wherein elected individual will serve as President Elect, Current President, and Immediate Past President in year 1, 2, and 3, respectively.
 - *Time commitment:* The AMCP Midwest President Elect can expect to spend on average approximately 5 to 10 hours per week on their assigned tasks and responsibilities.
- **Education Co-Chair** (2 Year Term) – 1 open position: The Education Co-Chairs assess current and future educational needs of the Affiliate members and will identify and recommend strategies, innovations, and opportunities for quality educational programs. The Education Co-Chairperson will be responsible for securing guest speakers and organizing continuing education programs during meetings. The co-chairs alternate terms to ensure continuity.
 - *Time commitment:* The AMCP Midwest Education Chair can expect to spend on average approximately 2 to 8 hours per week on their assigned tasks and responsibilities.
- **Fundraising and Membership Co-Chair** (2 Year Term) – 1 open position: The Fundraising Membership Chairperson will maintain open lines of communication with potential program sponsors and will secure funding for all programming. This position is also responsible for coordinating DOE event registration and compiling/sending program materials to attendees, providing email blast content with sponsor logos and DOE blast content, and set-up/testing of DOE online registration platform builds.
 - *Time commitment:* The AMCP Midwest Fundraising Co-Chairperson can expect to spend on average approximately 1 to 2 hours per week on their assigned tasks and responsibilities.
- **Treasurer (2 year Term) – 1 open position:** The Treasurer is responsible for tracking the affiliate's finances and works closely with AMCP National to ensure financial solvency of the affiliate. The Treasurer works with other members of the board with planning for events including the Days of Education, ensuring that we are financially responsible
 - *Time commitment:* The AMCP Midwest Treasurer can expect to spend approximately 1-2 hours weekly on average.
- **Secretary** (2 Year Term) – 1 open position: The Secretary records the minutes of all meetings and distributes out to the Board. The Secretary is also responsible for all non-Day of Education (DOE) affiliate communication with the National Office of AMCP in Alexandria, VA,

including e-mail blasts. The Secretary is the primary person maintaining and responding to the affiliate e-mail inbox. This position also coordinates the bi-annual Midwest affiliate student scholarship and maintains the list of Midwest-region colleges of pharmacy and their respective contacts.

- *Time commitment:* The AMCP Midwest Secretary can expect to spend on average approximately 1 to 3 hours per week on their assigned tasks and responsibilities.
- **Student Liaison** (2 Year Term) – 1 open position: The Student Liaison will work closely with local schools of pharmacy to help expose student pharmacists to career opportunities in managed care pharmacy and be a local AMCP resource. The Student Diplomat may work collaboratively with the AMCP Diplomats to encourage the formation of an AMCP Student Chapter, if one does not already exist; present a lecture on managed care pharmacy; coordinate on-site visits to local managed care organizations; and link local AMCP members and other managed care pharmacy professionals with student pharmacists.
 - *Time commitment:* The AMCP Midwest Student Liaison can expect to spend on average approximately 1 to 3 hours per week on their assigned tasks and responsibilities.

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Nomination and Election Process: Candidates seeking a board position must submit a completed application (*attached*) and submit it to MidwestAMCP@gmail.com by 11:59PM **February 1, 2022**. Installation of board members takes effect April 2022 at the AMCP Annual Meeting.

Open non-elected positions:

- **State Delegates** (open states **Illinois** (1), **Wisconsin** (1), **Michigan** (at least 1), **Indiana** (at least 1): The Delegates serve as a link between the AMCP Midwest Board and their respective states to better serve members and encourage participation throughout the region. State Delegate positions are not elected however, will be approved by the board and announced with 2022 Board positions.
 - If interested, please email AMCP Midwest Affiliate at MidwestAMCP@gmail.com to let us know which state you are interested in and please provide your CV/Resume. If you are interested in a delegate position, you do NOT need to fill out the Board application or submit any additional materials.
 - *Time commitment:* The AMCP Midwest Delegate can expect to spend on average approximately 1 to 2 hours per week on their assigned tasks and responsibilities.